



Markets Committee

Date: WEDNESDAY, 10 JULY 2013
Time: 11.30 am
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

| | |
|-------------------------------------|-------------------------|
| Hugh Morris (Chairman) | Edward Lord |
| Michael Hudson (Deputy Chairman) | Professor John Lumley |
| Alex Bain-Stewart | Wendy Mead |
| Christopher Boden | Robert Merrett |
| Alderman Charles Bowman | Deputy Joyce Nash |
| Deputy John Chapman | Graham Packham |
| Karina Dostalova | Chris Punter |
| Deputy Robin Eve | Elizabeth Rogula |
| Ibthayhaj Gani | Adam Richardson |
| Deputy Stanley Ginsburg | Ian Seaton |
| Alderman Timothy Hailes | Deputy Dr Giles Shilson |
| Brian Harris | Angela Starling |
| Christopher Hayward | Patrick Streeter |
| Tom Hoffman | James Tumbridge |
| Ann Holmes | Deputy Michael Welbank |
| Deputy Alastair King | Mark Wheatley |
| Deputy Keith Knowles | |

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Lunch will be served in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To agree the public minutes and summary of the meeting held on 8 May 2013 (copy attached).

For Decision
(Pages 1 - 6)

4. **REVENUE OUTTURN 2012/13**

Joint report of the Chamberlain and the Director of Markets and Consumer Protection (copy attached).

For Information
(Pages 7 - 16)

5. **ENFORCEMENT ACTIVITY AT SMITHFIELD MARKET**

Report of the Director of Markets and Consumer Protection (copy attached).

For Information
(Pages 17 - 28)

6. **VISIT BY THE PRIME MINISTER OF TANZANIA - UPDATE**

Verbal update by the Superintendent, Spitalfields Market.

For Information

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

9. **EXCLUSION OF THE PUBLIC**

MOTION: That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 8 May 2013 (copy attached).

For Decision
(Pages 29 - 32)

11. **NEW LETTING, SACOMA FRESH PRODUCE LLP**

Report of the Director of Markets and Consumer Protection (copy attached).

For Decision
(Pages 33 - 36)

12. **PROGRESS OF SMITHFIELD LEASES**

Verbal update by the Superintendent, Smithfield Market.

For Information

13. **OUTSTANDING DEBTS AT BILLINGSGATE MARKET**

Report of the Superintendent, Billingsgate Market (To Follow).

For Information

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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Agenda Item 3

MARKETS COMMITTEE

Wednesday, 8 May 2013

Minutes of the meeting of the Markets Committee held at Guildhall, EC2 on
Wednesday, 8 May 2013 at 11.30am

Present

Members:

| | |
|-------------------------|-------------------------|
| Alex Bain-Stewart | Hugh Morris |
| Deputy John Chapman | Deputy Joyce Nash |
| Karina Dostalova | Graham Packham |
| Deputy Stanley Ginsburg | Chris Punter |
| Brian Harris | Elizabeth Rogula |
| Christopher Hayward | Ian Seaton |
| Tom Hoffman | Deputy Dr Giles Shilson |
| Michael Hudson | Angela Starling |
| Deputy Edward Lord | Patrick Streeter |
| Professor John Lumley | Deputy Michael Welbank |
| Robert Merrett | Mark Wheatley |

Officers:

| | |
|--------------------|--|
| Rakesh Hira | - Town Clerk's Department |
| Peter Lisley | - Town Clerk's Department |
| Mathew Lawrence | - Town Clerk's Department |
| Paul Hickson | - Comptroller & City Solicitor's Department |
| Debbie Howard | - Chamberlain's Department |
| Julie Smith | - Chamberlain's Department |
| Richard Litherland | - City Surveyor's Department |
| Andrew Wild | - City Surveyor's Department |
| Ian Hughes | - Department of the Built Environment |
| David Smith | - Director, Markets & Consumer Protection Department |
| Malcolm Macleod | - Markets & Consumer Protection Department |
| Nigel Shepherd | - Markets & Consumer Protection Department |
| Robert Wilson | - Markets & Consumer Protection Department |
| Jon Averbs | - Markets & Consumer Protection Department |
| Donald Perry | - Markets & Consumer Protection Department |
| Julie Gibbs | - Markets & Consumer Protection Department |
| Karen Conway | - Markets & Consumer Protection Department |
| Karyn Ramsay | - Markets & Consumer Protection Department |

Deputy Joyce Nash took the Chair

1. **APOLOGIES**

Apologies were received from Deputy Robin Eve, Ibthayhaj Gani, Deputy Keith Knowles, Deputy Wendy Mead and James Tumbridge.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Order of the Court of Common Council, of 25 April 2013, appointing the Committee and approving its Terms of Reference was received.

4. **ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29.

The Town Clerk read out a list of Members eligible to stand as Chairman and Hugh Morris, being the only Member indicating his willingness to serve, was duly elected Chairman for the ensuing year, and took the Chair.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30.

The Town Clerk read out a list of Members eligible to serve and Michael Hudson, being the only Member indicating his willingness to serve, was duly elected Deputy Chairman for the ensuing year.

The Chairman welcomed Professor John Lumley, Patrick Streeter, Chris Hayward, Graham Packham, Ian Seaton, Angela Starling, Mark Wheatley, Karina Dostalova, Deputy Wendy Mead, Deputy Edward Lord, Ibthayhaj Gani and Tom Hoffman.

The Chairman thanked Deputy John Bennett, Mark Boleat, Nigel Challis, Stella Currie, Alex Deane, Peter Dunphy, Deputy Bill Fraser, Pauline Halliday, Michael Henderson-Begg, Deputy Henry Jones, Michael Page and John Spanner for their contribution to the Committee.

6. **APPOINTMENT OF THE REFERENCE SUB COMMITTEE**

Members proceeded to appoint the Reference Sub Committee for the ensuing year.

RESOLVED – That the Reference Sub Committee be comprised of the following Members: -

Hugh Morris (Chairman)
Michael Hudson (Deputy Chairman)
Alex Bain-Stewart
Deputy Robin Eve
Deputy Stanley Ginsburg
Deputy Edward Lord
Professor John Lumley
Deputy Joyce Nash
Deputy Giles Shilson.

7. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 28 February 2013 were approved.

8. **MARKETS BUSINESS PLAN UPDATE - PERIOD 3 2012/13 (DECEMBER - MARCH)**

A report of the Director of Markets and Consumer Protection which updated Members on the progress in achieving the objectives set out in the annual Business Plan for the 3rd period in 2012/13 (December – March inclusive) was considered. The principal subjects covered in the report were:

- Promotion of the Markets;
- Food Standard Agency;
- Crossrail;
- Billingsgate Roof Renewal Project;
- Renting Vacant Premises;
- Spitalfields Health and Safety Plan;
- Energy Efficiencies;
- Sickness Update and;
- Finance Update.

A discussion took place on the possibility that one of the businesses at the Market could be eligible for investment by the City's Social Enterprise Fund. The Superintendent of Spitalfields Market would carry out some initial research to explore if the business would be eligible and, if so, inform the relevant business accordingly.

In response to a question by a Member, the Director of Markets and Consumer Protection explained that in relation to the sickness absence statistics all cases were being dealt with in line with the City Corporation's Sickness Absence Management Policy.

In relation to the renting of vacant premises at the Markets, the Superintendent of Smithfield Market explained that various vacant units had been identified for potential letting and that a plan was being drawn up for this to be undertaken in phases.

In response to a question by a Member, it was noted that the property agent's signs outside Billingsgate Market would be removed.

RECEIVED

9. DEPARTMENT OF MARKETS & CONSUMER PROTECTION BUSINESS PLAN 2013 - 2016

A report of the Director of Markets and Consumer Protection detailing the Business Plan for 2013-2016 for the Department was considered. The Business Plan consisted of an overarching plan which contained information relating to the whole department, and a separate annex reflecting the responsibilities of this Committee. The Business Plan identified some key achievements from the past year and set out what the aim to achieve was for this year, the standards which would be attained and where this fit in with the Corporate Plans.

In relation to the parking marshals at Billingsgate Market, it was noted that the wages costs were offset against the income credited to the service charge; there was no net cost to the City.

In response to a question by a Member, the Chamberlain undertook to provide the reasons for the increase in the Markets employee costs from the 2012/13 original budget to the revised budget and a breakdown of transport costs which would be circulated to the particular Member.

RESOLVED – That Members approve the contents of this report and its appendix.

10. MARKET BYELAWS WORKING PARTY

A report of the Director of Markets and Consumer Protection set out that a Working Party comprising the three Market Superintendents and Comptroller & City Solicitor was set up to review whether there was a need for a new set of byelaws. All three tenants associations, recognised tenants staff trade unions, and the City management at each Market were consulted as part of the review process.

RESOLVED – That Members agree that new byelaws are not sought for the Markets at present but that the position be monitored and, if existing remedies prove ineffective, the issue be reviewed, particularly if Fixed Penalty Notices become available as penalties under byelaws in the future.

11. **CROSSRAIL WORKS - ROAD CLOSURES**

The Superintendent of Smithfield Market provided a verbal update on the Crossrail works scheduled to take place around Smithfield Market. He highlighted that the east and west ticket halls were being constructed adjoining Thameslink at Farringdon Station. The works were taking place on weekends and would now be taking place during the week too. The east Market car park would be occupied by Crossrail during the works period and it was envisaged that all works would be completed by Christmas 2013.

RECEIVED

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

Markets Committee

In response to a question by a Member on the work and future of the Committee it was noted that an options paper would be drafted by the Town Clerk and reported back to this Committee.

Visit to Spitalfields Market

The Chairman reminded the Committee that a visit to Spitalfields Market was planned to take place on 16 May 2013 and that, if Members had not done so already, let the Town Clerk know if they wished to attend.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

14. **EXCLUSION OF THE PUBLIC**

RESOLVED: That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

15. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 28 February 2013 were approved.

16. **BILLINGSGATE MARKET ROOF RENEWAL**

A joint report of the City Surveyor and Director of Markets and Consumer Protection was considered and agreed.

17. **SMITHFIELD MARKET - LEASE RENEWALS - COMPLETION OF NEW LEASES**
A report of the Director of Markets and Consumer Protection was considered and agreed.
18. **CITY OF LONDON PARKING SERVICE CONTRACTS**
A report of the Director of the Built Environment was considered and agreed.
19. **DEBT ARREARS MARKETS - PERIOD ENDING 31 MARCH 2013**
A report of the Director of Markets and Consumer Protection was considered and agreed.
20. **TENANCIES AT WILL GRANTED**
A report of the Director of Markets and Consumer Protection was received.
21. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
The Director of Markets and Consumer Protection updated the Committee on an investigation which was currently taking place at Billingsgate Market.

The meeting ended at 1.00pm

Chairman

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Agenda Item 4

| | |
|---|------------------------|
| Committee(s): | Date(s): |
| Markets | 10 July 2013 |
| Subject: Revenue Outturn 2012/13 | Public |
| Report of: The Chamberlain Director of Markets and Consumer Protection | For Information |

Summary

This report compares the 2012/13 revenue outturn for the services overseen by your Committee with the final agreed budget for the year. Overall total net expenditure during the year was £5.674m, whereas the total agreed budget was £6.059m, representing an under spend of £0.385m as summarised below.

| Summary Comparison of 2012/13 Revenue Outturn with Final Agreed Budget | | | |
|---|-------------------------------------|---------------------------------|---|
| | Final Agreed Budget £000 | Revenue Outturn £000 | Variations Increase/ (Decrease) £000 |
| Local and Central Risk | | | |
| Director of Markets and Consumer Protection | (1,444) | (1,419) | 25 |
| City Surveyor | 422 | 411 | (11) |
| City Surveyor – Additional Works Programme | 785 | 335 | (450) |
| Total Direct Net Expenditure | (237) | (673) | (436) |
| Capital and Support Services | 6,296 | 6,347 | 51 |
| Overall Totals | 6,059 | 5,674 | (385) |

Chief Officers have submitted requests, to carry forward underspends. These requests will be considered by the Chamberlain in consultation with Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

However, the Director of Markets and Consumer Protection had a net overspend of £65,000 on his local risk budgets within Markets Committee, which mainly related to an operational deficit at Smithfield Market. Consequently the Director of Markets and Consumer Protection has no carry forward within the services supporting Markets Committee and the over spend on the local risk budget will be offset against the Directors overall local risk

underspend within the services supporting Port Health & Environmental Services Committee and Licensing Committee.

The City Surveyor's net underspend of £461,000 mainly relates to the re-phasing of the Additional Works Programme over its three year cycle. It is anticipated that this will be spent over the life of the programme.

Recommendations

It is recommended that this revenue outturn report for 2012/13 is noted.

Main Report

Revenue Outturn for 2012/13

- Actual net expenditure for your Committee's services during 2012/13 totalled £5.674m, an underspend of £0.385m compared to the final approved budget of £6.059m. A summary comparison with the final agreed budget for the year is tabulated below. In this and subsequent tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

| Summary Comparison of 2012/13 Revenue Outturn with Final Agreed Budget | | | | |
|---|-------------------------------------|---------------------------------|---|---|
| | Final Agreed Budget £000 | Revenue Outturn £000 | Variations Increase/ (Decrease) £000 | Variation Increase/ (Decrease) % |
| Local Risk | | | | |
| Director of Markets and Consumer Protection | 3,358 | 3,423 | 65 | 1.9 |
| City Surveyor | | | | |
| Repairs & Maintenance | 422 | 411 | (11) | (2.6) |
| Additional Works Programme | 785 | 335 | (450) | (57.3) |
| City Surveyor's Sub Total | 1,207 | 746 | (461) | (38.1) |
| Total Local Risk | 4,565 | 4,169 | (396) | (8.7) |
| Central Risk | | | | |
| Director of Markets and Consumer Protection | (4,802) | (4,842) | (40) | (0.8) |
| Capital and Support Services | 6,296 | 6,347 | 51 | 0.8 |
| Overall Totals | 6,059 | 5,674 | (385) | (6.4) |

2. The local risk overspend of £65,000 comprises the following main variations:
 - **Director of Markets** - higher expenditure on premises related expenditure items at Smithfield Market and the Rotunda Car Park - £96,000. These costs are partly offset by savings and additional income generated at all Markets (£31,000).
 - **City Surveyor** – a reduction in repairs and maintenance costs mainly as a result of re-phasing of the Additional Works Programme £461,000.
3. The central risk underspend of £40,000 comprises the following main variations:
 - A rate rebate at Billingsgate Market (£139,500), which was partly offset by a transfer to the Repainting and Special Work Fund (RSWF) to ensure that the Service Charge balanced to nil £88,500 and;
 - Increased net expenditure mainly at Billingsgate Market due to changes in Billingsgate lease renewals £76,000.
 - Additional rental income generated at New Spitalfields Market (£65,000).
4. The £51,000 variation in capital and support services is made up of a number of small variations as a result of changes in the level and attribution of central costs.
5. Annex A1 and A2 provides a more detailed comparison of the local risk outturn against the final agreed budget, including explanations of variations.

Local Risk Carry Forward to 2013/14

6. The Director of Markets and Consumer Protection had a local risk overspend of £65,000 on the activities overseen by your Committee. The Director also had net local risk underspends totalling £430,000 on activities overseen by Port Health & Environmental Services and Licensing Committees.
7. Permission has been sought from the Chamberlain for the overspend of £65,000 to be netted off against the overall underspend of £430,000, which has been granted and the Director is proposing that his total eligible underspend be carried forward to use fully upon activities within Port Health & Environmental Services Committee.
8. The City Surveyor's underspend of £461,000 relating mainly to the Additional Works Programme will be rolled over to 2013/14. The Additional Works Programme has been approved by the Policy and Resources Committee to enable the highest priority schemes and precautionary surveys from the City Surveyor's 20 year plan to proceed as soon as possible. The progress of schemes is monitored quarterly by the Corporate Asset Sub Committee. Budget transfers are permitted between schemes and also between years in order to allow for the re-phasing and completion of works.

Financial Performance of the Markets

9. Members have, in the past, requested a breakdown of financial performance of individual Wholesale Markets (i.e. excluding the car park and outside properties at Smithfield). This is set out in Annex B1 which shows the operating costs for each Market. An apportionment of the Directorate costs and other central support costs are included below the operating line.
10. The three Wholesale Markets produced a combined operating surplus of £2.044m in 2012/13. Surpluses of £1.806m and £0.763m at Spitalfields and Billingsgate respectively have been partly offset by a deficit of £0.525m at Smithfield.
11. When capital charges and other central costs of £4.993m and £2.749m respectively are added, the overall cost to the City of London Corporation of operating the markets was £5.698m in 2012/13

Annex A1 - Comparison of 2012/13 Local Risk Revenue Outturn with Final Agreed Budget

Annex A2 - Comparison of 2012/13 Central Risk Revenue Outturn with Final Agreed Budget

Appendix B1 - Comparison of 2012/13 Operating Statement with Operating Budget

Contacts:

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Markets Committee - Comparison of 2012/13 Revenue Outturn with Final Agreed Budget

| | Final Agreed Budget £000 | Revenue Outturn £000 | Variation Increase/ (Decrease) £000 | Variation % | Reasons |
|--|---|-------------------------------------|--|------------------------|----------------|
| LOCAL RISK | | | | | |
| Director of Markets | | | | | |
| City Fund | | | | | |
| Spitalfields Market Service Charge | 25 | 25 | 0 | (00.0%) | |
| Spitalfields Market Corporation | 23 | 9 | (14) | (60.9%) | 3 |
| Total City Fund | 48 | 34 | (14) | (29.2%) | |
| City's Cash | | | | | |
| Smithfield Wholesale Market | 2,835 | 2,884 | 49 | 1.7% | 1 |
| Smithfield Market Other Services | (106) | (59) | 47 | (44.3%) | 2 |
| Billingsgate Market Non Service Charge | 164 | 160 | (4) | (2.4%) | 3 |
| Markets Directorate | 417 | 404 | (13) | 3.1% | 3 |
| Total City's Cash | 3,310 | 3,389 | 79 | 2.4% | |
| Total Director of Markets | 3,358 | 3,423 | 65 | 1.9% | |
| City Surveyor | | | | | |
| City Fund | | | | | |
| Spitalfields Market Service Charge | 22 | 22 | 0 | 0.0% | |
| Spitalfields Market Corporation | 1 | 5 | 4 | 400.0% | 4 |
| Total City Fund | 23 | 27 | 4 | 17.4% | |
| City's Cash | | | | | |
| Smithfield Wholesale Market | | | | | |
| General repairs and maintenance | 306 | 292 | (14) | (4.6%) | 5 |
| Additional programme of works | 784 | 334 | (450) | (57.4%) | 6 |
| Billingsgate Market Service Charge | 84 | 92 | 8 | 9.5% | 7 |
| Billingsgate Market Non Service Charge | 9 | 0 | (9) | (100.0%) | 7 |
| Total City's Cash | 1,183 | 718 | (465) | (39.3%) | |
| Total City Surveyor | 1,207 | 746 | (461) | (38.2%) | |
| TOTAL LOCAL RISK | 4,565 | 4,169 | (396) | (8.7%) | |

Reasons for Significant Local Risk Variations – Director of Markets

1. **Smithfield Wholesale Market** - the overspend of £49,000 is mainly due to the following:
 - Higher than expected energy costs. Trader's demise £110,000 and common parts £20,000 due to higher consumption and price increases.
 - The additional electricity cost is offset by higher than anticipated reimbursement for energy costs for the tenant's demise (£81,000).
 - Additional electric meters required for the common areas at Smithfield Market in relation to the commitment made to the SMTA during the lease renewal negotiations that utilities would be metered where possible £11,000.
 - Income from reimbursement of cool and heated water (Citigen) was less than anticipated £40,000.
 - Savings made on the cost of refuse collection (£28,000), cleaning and pest control costs (£9,000), employment costs (£7,000), and congestion charges (£7,000)
2. **Smithfield Market Other Services** - the adverse variance of £47,000 is mainly due to the following:
 - Higher than expected energy costs for the Rotunda Car Park due to higher consumption and price increases £25,000.
 - Higher than anticipated management fees for the Rotunda Car Park due to higher than expected increase in RPI £10,000.
 - Rotunda Car Park income was less than anticipated due to cancellation of season tickets £10,000.
 - Net cost of additional maintenance required in the vacant storage area beneath the Market £2000.
3. The costs are offset by net savings or additional income generated over various headings of (£31,000) which relate to Spitalfields (£14,000), Billingsgate (£4,000) and the Directorate (£13,000)

Reasons for Significant Local Risk Variations – City Surveyors

4. The adverse variance at New Spitalfields Market is due to unexpected minor works undertaken by City Surveyors £4,000
5. The favourable variance of (£14,000) at Smithfield Market is due to the contingency for general breakdown work not required
6. The City Surveyor's underspend of £450,000 relates to the re-phasing of the Additional Works Programme over its three year cycle. It is anticipated that this will be spent over the life of the programme. (450,000)
7. The adverse variance of £8,000 is offset by the favourable variance of (£9,000) at Billingsgate Market due mainly to additional work required on the common areas of the market payable via the service charge and the general breakdown contingency for work required in the Landlords areas not required.

**Markets Committee - Comparison of 2012/13 Revenue Outturn
with Final Agreed Budget**

| | Final Agreed Budget £000 | Revenue Outturn £000 | Variation Increase/ (Decrease) £000 | Variation % | Reasons |
|---|---|-------------------------------------|--|------------------------|----------------|
| CENTRAL RISK | | | | | |
| Director of Markets | | | | | |
| City Fund | | | | | |
| Spitalfields Market Service Charge A/C | (350) | (348) | 2 | 0.5% | |
| Spitalfields Market City Account | (1,359) | (1,424) | (65) | 4.8% | 8 |
| Spitalfields Market Tenants Repairs A/C | (17) | (15) | 2 | (11.8)% | |
| Total City Fund | (1,726) | (1,787) | (61) | 3.5% | |
| City's Cash | | | | | |
| Smithfield Market Wholesale Market | (1,763) | (1,820) | (57) | 3.2% | 9 |
| Smithfield Market Other Services | (45) | (27) | 18 | (40.0%) | 10 |
| Billingsgate Market Service Charge A/C | (197) | (225) | (28) | 14.2% | 11 |
| Billingsgate Market Non Service Charge | (1,054) | (977) | 77 | 7.3% | 12 |
| Billingsgate Market Special Works A/C | (17) | (6) | 11 | (64.7%) | 13 |
| Total City's Cash | (3,076) | (3,055) | 21 | (0.7%) | |
| TOTAL CENTRAL RISK | (4,802) | (4,842) | (40) | (0.8%) | |

Reasons for Significant Central Risk Variations

8. **Spitalfields Market Service Charge A/C** – income is higher than anticipated due to additional rent (£65,000).
9. **Smithfield Wholesale Market** - net income is higher than anticipated due mainly to savings made on legal fees (£31,000) and inspection fees (£40,000) which are partly offset by an unexpected cost for re-measuring the market by a firm of independent surveyors £15,000.
10. **Smithfield Market Other Services** – net income is lower due to an increase in the bad debt provision, mainly for non- payment of rent at the Cock Tavern Public House £18,000. The property has now been repossessed by the City Surveyor.
11. **Billingsgate Market Service Charge A/C** – net income is higher mainly due to higher than expected reimbursement to cover the additional recharged costs of Central Support Services (£20,000) and repair works (£8,000).
12. **Billingsgate Market Non Service Charge** – reduction in net income due mainly to the change in the liability of costs for empty premises £59,000 and increased bad debt provision £33,000 that were payable through the Service Charge under the old lease arrangement. The new leases, implemented in May 2012 are now the liability of City's Cash. Other overspends relate to professional fees which the Chamberlain's department agreed could be funded from central risk rather than local risk for advertising and managing the re-letting of Satellite Unit 1 building £9,000 and a net reduction in rental income and Wayleaves and Tolls £26,000. These were partly offset by a rates refund (£51,000).
13. **Billingsgate Market Special Works A/C** – reduction in net income due mainly to a lower than expected reimbursement required from reserves, as the costs for the work managed by the City Surveyor and funded through the Repainting and Special Works Fund was lower than anticipated £11,000.

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Markets Committee Operating Statement 2012-13

| | Spitalfields | | | | | Billingsgate | | | | | Smithfield | | | | | Total | | | | | |
|---|--|------------------|------------------|------------|-------|--|------------------|------------------|-------------|-------|--|------------------|------------------|------------|-------|--|------------------|------------------|------------|-------|--|
| | Final | Actual | Variance | % variance | Notes | Final | Actual | Variance | % variance | Notes | Final | Actual | Variance | % variance | Notes | Final | Actual | Variance | % variance | Notes | |
| | Approved Budget 2012/13 £'000 | 2012/13 £'000 | 2012/13 £'000 | | | Approved Budget 2012/13 £'000 | 2012/13 £'000 | 2012/13 £'000 | | | Approved Budget 2012/13 £'000 | 2012/13 £'000 | 2012/13 £'000 | | | Approved Budget 2012/13 £'000 | 2012/13 £'000 | 2012/13 £'000 | | | |
| Operating Expenditure | | | | | | | | | | | | | | | | | | | | | |
| Expenditure | | | | | | | | | | | | | | | | | | | | | |
| Employees (basic pay, NI, pension, overtime, training and recruitment advertising) | (1,284) | (1,176) | 108 | -8% | 1 | (1,629) | (1,581) | 48 | -3% | 3 | (1,787) | (1,780) | 7 | 0% | | (4,700) | (4,537) | 163 | -3% | | |
| Premises (Energy, repair and maintenance, rates, insurance, water, pest control, cleaning materials) | (954) | (950) | 4 | 0% | | (1,274) | (1,113) | 161 | -13% | 4 | (2,212) | (2,339) | (127) | 5% | 8 | (4,440) | (4,402) | 38 | -1% | | |
| Transport (Vehicle running costs, congestion charge and travel costs) | (10) | (6) | 4 | -40% | | (27) | (32) | (5) | 19% | 5 | (10) | (4) | 6 | -150% | | (47) | (42) | 5 | -11% | | |
| Supplies and Services (Refuse collection, Equipment and CCTV hire/maintenance and purchase, uniforms and clothing, communication and office expenses) | (160) | (152) | 8 | -5% | | (239) | (238) | 1 | 0% | | (313) | (291) | 22 | -8% | | (712) | (681) | 31 | -4% | | |
| Waste and Cleaning contract | (1,732) | (1,713) | 19 | -1% | | | | | | | | | | | | (1,732) | (1,713) | 19 | -1% | | |
| Total operating expenditure | (4,140) | (3,997) | 143 | -3% | | (3,169) | (2,964) | 205 | -6% | | (4,322) | (4,414) | (92) | 2% | | (11,631) | (11,375) | 256 | -2% | | |
| Income | | | | | | | | | | | | | | | | | | | | | |
| Rent, Wayleaves and Tolls Income | 1,359 | 1,424 | 65 | 5% | 2 | 704 | 678 | (26) | -4% | 6 | 2,635 | 2,633 | (2) | 0% | | 4,698 | 4,735 | 37 | 1% | | |
| Charges for Services (Filming, car parking, service charge income, insurance, advertising hoarding, reimbursement if direct recovered costs) | 4,406 | 4,406 | 0 | 0% | | 3,152 | 3,087 | (65) | -2% | 7 | 1,215 | 1,256 | 41 | 3% | | 8,773 | 8,749 | (24) | 0% | | |
| Total Operating Income | 5,765 | 5,830 | 65 | 1% | | 3,856 | 3,765 | (91) | -2% | | 3,850 | 3,889 | 39 | 1% | | 13,471 | 13,484 | 13 | 0% | | |
| Net Operating Surplus/(Deficit) | 1,625 | 1,833 | 208 | 13% | | 687 | 801 | 114 | 17% | | (472) | (525) | (53) | 10% | | 1,840 | 2,109 | 269 | 15% | | |
| Central Costs | | | | | | | | | | | | | | | | | | | | | |
| Capital Charges | (557) | (558) | (1) | 0% | | (380) | (380) | 0 | 0% | | (4,055) | (4,055) | 0 | 0% | | (4,992) | (4,993) | (1) | 0% | | |
| Other Central Costs (All Markets = transfer from and to reserves, recharges across and within funds. Smithfield =legal fees and additional repairs) | (303) | (426) | (123) | 41% | | (33) | (237) | (204) | 618% | | (2,660) | (2,151) | 509 | -24% | | (2,996) | (2,814) | 182 | -6% | | |
| Total Market (Expenditure)/Income | 765 | 849 | 84 | 11% | | 274 | 184 | (90) | -33% | | (7,187) | (6,731) | 456 | -7% | | (6,148) | (5,698) | 450 | -7% | | |

N.B.

This table has not been prepared in accordance with conventional City of London Corporation format. In the table above () = Expenditure / Deficit

*Excludes the car park and outside properties at Smithfield

Includes monies allocated from Policy and Resources Committee for additional repairs and maintenance at Smithfield and Legal and Surveying fees for lease renewals

Notes on Net Operating Surplus/Deficit

1. Reduced employment cost mainly due to one constable and one maintenance post delayed recruitment representing a part year saving. A further one constable and one maintenance post was vacant, as a trail, to test the feasibility of a reduction in manpower in maintenance. It is agreed with the Tenants Association that this role will remain vacant in the short term pending the outcome of the CSD reorganisation and Mitie BRM contract implications.

2. Additional rental income generated through new assignment of leases.

3. Reduced employment costs due to the Head of Maintenance vacancy

4. The variance is mainly due to a rate rebate £140,000. Minor savings on various heading on the service charge- net savings £21,000

5. Vehicle running costs and repair was higher than anticipated, mainly due higher repair costs.

6. Reduction in anticipated rental and Wayleave income

7. Service Charge income is less than anticipated due to the net reduction in Service Charge costs £65,000

8. Adverse variance is mainly due to energy costs higher than anticipated due to increased consumption and price increases £130,000

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Agenda Item 5

| | |
|--|------------------------|
| Committee(s): | Date(s): |
| Markets | 10 July 2013 |
| Subject: Enforcement Activity at Smithfield Market | Public |
| Report of: Director of Markets & Consumer Protection | For Information |
| <u>Summary</u> | |
| <p>This report advises your Committee of Enforcement Activity carried out by the Smithfield Enforcement Team within my Department and the Food Standards (FSA) Agency at Smithfield Market during the four month period from 1st February 2013 to 31 May 2013.</p> <p>It also provides information on the National Local Authority Enforcement Code on Health & Safety, the on-going horsemeat in beef situation and the current FSA joint initiative.</p> <p>The FSA's Lead Veterinarian has reported that previously there was one stall on the FSA's 'Cause for Concern' list, but this was removed during the course of the reporting period and no further companies were added.</p> <p>In respect of enforcement under the Health & Safety at Work etc Act 1974, it should be noted that there has been an increase in the level of Health and Safety compliance on the market which has resulted in a reduction in the number of occasions on which verbal advice was given to both Market traders and customers.</p> <p>Recommendations</p> <p>I recommend that your Committee notes the content of this report.</p> | |

Main Report

Background

1. This is the twenty ninth such report submitted to your Committee. The attached table (Appendix 1) gives a more detailed breakdown of Health & Safety enforcement activity for the four month period (1 February – 31 May 2013), but without releasing the names of tenants to whom warnings were issued. The table in Appendix 2 shows the Health & Safety enforcement activity over a twelve month period.

Current Position

2. As a result of Food Standards Agency (FSA) enforcement (Appendix 3), the FSA's Lead Veterinarian has reported that previously there was one stall on the FSA's 'Cause for Concern' list, but this was removed during April, and no new stalls were added to the list between 1 February 2013 and 31 May 2013.
3. Members will be aware from the report considered on 5 March 2013 of the Health and Safety Executive's consultation on a National Local Authority Enforcement Code. Since that time the Code has been published and it came into effect on 29 May 2013. The National Code has been developed and designed to ensure that local authority health and safety regulators take a more consistent and proportionate approach to enforcement. The Code sets out what is meant by adequate arrangements for enforcement of health and safety, and concentrates on the following four objectives:
 - I. It clarifies the role and responsibilities of businesses, regulators and professional bodies to ensure a shared understanding of the management of risk.
 - II. It outlines the risk based regulatory approach that local authorities should adopt and the need to target relevant and effective interventions, that focus on influencing behaviours and improving the management of risk.
 - III. It sets out the need for the training and competence of local authority health and safety regulators.
 - IV. It explains the arrangements for the collection and publication of local authority data and peer review to give assurance on meeting the requirements of the code.
4. The Code requires regulators to support, encourage, and advise; and where necessary hold businesses to account to ensure they effectively manage the

health and safety risks they create. It directs local authorities to use proactive inspections only for activities specified by the Health and Safety Executive or where intelligence suggests risks are not being effectively managed.

5. Activities at Smithfield Market fall within the scope of the list of activities specified by the Health and Safety Executive for proactive inspection by local authorities, e.g. workplace transport; working at height; the use of cutting machinery; and the use of lifting equipment.
6. My officers at Smithfield Market will target health and safety interventions in a manner which will enable the City Corporation to demonstrate compliance with the Code. The National Code will be communicated to the Smithfield Market Tenants Association for information.

Update on equine (horse) DNA in beef products

7. In response to the on-going UK investigations into the presence of equine (horse) DNA in beef products, officers at Smithfield, in collaboration with the FSA, have undertaken a programme of species authenticity sampling. Eight samples of beef products were obtained for analysis. In addition, a programme of unannounced visits to all Smithfield Market businesses was also carried out to assess documentation, physically examine product, and verify traceability. All samples analysed were found to be satisfactory and free from equine (horse) DNA.
8. Nationally, the FSA has recently published the full report of its local authority sampling survey. The final report of the survey showed that more than 98% of products tested were negative for horse DNA. The Agency also reported that the food industry submitted 19,050 test results since 1 March 2013, three of which tested positive for the presence of horse meat at or more than the 1% threshold.
9. Members may be interested to note that the FSA Board received on the 4 June 2013 a verbal update from Professor Pat Troop, the external reviewer of the FSA's response to the horse meat incident. Her report highlighted four key areas for the Food Standards Agency to consider:
 - The need for improved intelligence sharing and analysis.
 - The need to strengthen its major incident plan.
 - To improve clarity of the role of Government Departments in large complex incidents.

- Review the Agency's powers and the use of framework agreements and codes of conduct.

As this information is related to an internal report to the FSA Board on the FSA's performance, it currently has no impact on the City Corporation's activities. The situation will be reviewed when the full report is made available in July 2013.

10. There has been further action as part of the joint initiative being undertaken between the City Corporation and the FSA relating to food delivery vehicles, picking up and transporting product from Smithfield Market. Members will be aware that in Phase 1, the development and distribution of a food safety management leaflet, took place between the 4th and 8th February 2013. Phase 2 is due to take place on the 18 June 2013. The aim of Phase 2 is: (i) to assess the impact of the leaflet, and (ii) to assess the level of food business registration amongst food delivery vehicle operators as all should be registered with the City Corporation or another Food Authority. An oral update will be provided at your meeting.
11. Over the four month period from 1 February 2013 to 31 May 2013 informal enforcement has continued under the Health and Safety at Work etc. Act 1974. During this period formal enforcement was held in abeyance pending the publication of the National Local Authority enforcement code. Informal enforcement is detailed in paragraph 13 (Informal Action).

Formal Action

12. The FSA's Lead Veterinarian has advised that during the period 1 February 2013 to 31 May 2013 the following actions have been taken against traders:

451 enforcement actions have been taken by the FSA during the period these were:

- On 422 occasions verbal advice was given
- 26 pieces of written advice
- One Hygiene Improvement Notice
- Two " Agreement to Destroy Food Notice"

Other relevant action during this period:

- The main non-compliances were 45 entries relating to Animal By-products mainly caused by the lack of identification and/or segregation of meat when the “use by date” had expired.
- 17 non-compliances related to 17 separate consignments arriving at Smithfield from slaughterhouses. The issues being related to non compliances which took place before the meat arrived at Smithfield.
- Following the horsemeat scandal, the FSA and the Smithfield Enforcement Team conducted joint visits to the individual stalls to verify traceability of the meat. These visits were highly successful and it was agreed to repeat them in the future.
- No new stalls have been added to the FSA’s ‘Cause for Concern’ list during the reporting period.
- Liaison meetings between the City Corporation and the FSA continue to be held every six weeks.
- General hygiene standards in the common areas and individual stalls are improving.
- FSA and the City Corporation’s solicitors are liaising in order to reach an agreement on the responsibility for unattended meat in the common areas of the market.

Informal Action

13. My officers in the Smithfield Enforcement Team have taken the following action:
 - Verbal advice was given on 77 occasions (traders and visitors to the market) for Health & Safety infringements, e.g. not wearing personal protective equipment.
14. Overall there has been an increase in compliance on the market. Of the 77 occasions on which verbal advice was given, eight involved traders compared to eleven during the previous quarter.
15. Food Hygiene enforcement is governed by the FSA under the Compliance Code for Regulators. It will continue to be applied to Food Business Operators in the Market. This code is also applied when undertaking

Health & Safety enforcement, along with the Public Protection Service Policy Statement on Enforcement, as this is a statutory duty of the City.

Conclusion

16. Over the last two reporting periods there has been an overall improvement in Health and Safety compliance as indicated in Appendix 2. There is ongoing collaboration with the FSA and interventions will continue to ensure that standards are maintained on Smithfield Market.

Background Papers:

Please note: the autonomous numbering system used for the stalls in Appendices 1 and 2 now differs from Appendix 3. The Food Standards Agency has imposed its own autonomous numbering system (Appendix 3) which is different from that used by the City's enforcement team for Health and Safety enforcement activity.

Appendix 1: Table showing breakdown of Health & Safety enforcement activity during the four month period of 1 February 2013 to 31 May 2013 (inclusive).

Appendix 2: Comparison table showing Health & Safety enforcement activity summary for the period 1 June 2012 to 31 May 2013 (inclusive).

Appendix 3: Table showing breakdown of Food Hygiene enforcement activity during the period 1 June 2012 to 31 May 2013 (inclusive).

Contact:

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HEALTH & SAFETY ENFORCEMENT ACTIVITY SUMMARY FOR LONDON CENTRAL MARKETS

1 February 2013 to 31 May 2013

1. Health & Safety Management System relates to breaches of: The Management of Health & Safety at Work Regulations 1999
2. Defective work equipment relates to breaches of: The Provision and Use of Work Equipment Regulations 1998
3. Health & Safety Advice relates to breaches of: The Personal Protective Equipment at Work Regulations 1992

Page 23

| Stall | Verbal advice | Written advice | Formal Notices | Referred for Investigation and possible prosecution | Reason |
|---|---------------|----------------|----------------|---|------------------------|
| 5 | 2 | | | | Health & Safety Advice |
| 22 | 1 | | | | Health & Safety Advice |
| 28 | 1 | | | | Health & Safety Advice |
| 32 | 1 | | | | Health & Safety Advice |
| 40 | 1 | | | | Health & Safety Advice |
| 42 | 2 | | | | Health & Safety Advice |
| Combination of Market tenants and customers | 77 | | | | Health & Safety |

Each company has been allocated a number, so that the above information remains confidential. The number allocated to the company will remain the same in each period, and this will demonstrate whether companies are improving or whether they are continuing to fail to comply with the Regulations.

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HEALTH SAFETY ENFORCEMENT ACTIVITY SUMMARY SMITHFIELD MEAT MARKET - 1 JUNE 2012 to 31 MAY 2013

The following information shows the breakdown of the enforcement activity. Each company has been allocated a number, so that the information remains confidential. The number that has been allocated to the company remains the same, and this will demonstrate whether companies are improving or whether they are continuing to fail to comply with the Regulations.

Key **A:** Verbal advice **C:** Formal notices
 B: Written advice **D:** Recommended for prosecution

| Stall | June 12 to Sept 12 | | | | Oct 12 to Jan 13 | | | | Feb 13 to May 13 | | | | TOTAL |
|--------------|--------------------|----------|----------|----------|------------------|----------|----------|----------|------------------|----------|----------|----------|-----------|
| | A | B | C | D | A | B | C | D | A | B | C | D | |
| 1 | | | | | | | | | | | | | 0 |
| 2 | 1 | | | | | | | | | | | | 1 |
| 3 | | | | | | | | | | | | | 0 |
| 4 | 1 | | | | | | | | | | | | 1 |
| 5 | 1 | | | | 2 | | | | 2 | | | | 5 |
| 6 | | | | | | | | | | | | | 0 |
| 7 | | | | | | | | | | | | | 0 |
| 8 | | | | | | | | | | | | | 0 |
| 9 | | | | | | | | | | | | | 0 |
| 10 | | | | | | | | | | | | | 0 |
| 11 | | | | | | | | | | | | | 0 |
| 12 | | | | | | | | | | | | | 0 |
| 13 | | | | | | | | | | | | | 0 |
| 14 | | | | | | | | | | | | | 0 |
| 15 | 1 | | | | | | | | | | | | 1 |
| 16 | | 2 | | | | | | | | | | | 2 |
| 17 | | | | | | | | | | | | | 0 |
| 18 | | 1 | | | | | | | | | | | 1 |
| 19 | | | | | | | | | | | | | 0 |
| 20 | | | | | | | | | | | | | 0 |
| 21 | 1 | 1 | | | | | | | | | | | 2 |
| 22 | | | | | 1 | | | | 1 | | | | 2 |
| 23 | | | | | | | | | | | | | 0 |
| 24 | | | | | | 1 | | | | | | | 1 |
| 25 | | | | | | | | | | | | | 0 |
| 26 | | | | | | | | | | | | | 0 |
| 27 | 1 | | | | | | | | | | | | 1 |
| 28 | 2 | | | | | 1 | | | 1 | | | | 4 |
| 29 | | | | | | | | | | | | | 0 |
| 30 | | | | | | | | | | | | | 0 |
| 31 | 2 | | | | 3 | 3 | | | | | | | 8 |
| 32 | 3 | | | | 5 | 3 | | | 1 | | | | 12 |
| 33 | 1 | 1 | | | | | | | | | | | 2 |
| 34 | | | | | | | | | | | | | 0 |
| 35 | | 1 | | | | | | | | | | | 1 |
| 36 | | | | | | | | | | | | | 0 |
| 37 | | | | | | | | | | | | | 0 |
| 38 | | | | | | | | | | | | | 0 |
| 39 | | | | | | | | | | | | | 0 |
| 40 | | | | | | 1 | | | 1 | | | | 2 |
| 41 | | 1 | | | | | | | | | | | 1 |
| 42 | 1 | | | | | | | | 2 | | | | 3 |
| 43 | | | | | | | | | | | | | 0 |
| 44 | | | | | | | | | | | | | 0 |
| 45 | | | | | | | | | | | | | 0 |
| 46 | | | | | | | | | | | | | 0 |
| TOTAL | 15 | 7 | 0 | 0 | 11 | 9 | 0 | 0 | 8 | 0 | 0 | 0 | 50 |

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FSA ENFORCEMENT ACTIVITY SUMMARY - SMITHFIELD MEAT MARKET 1 JUNE 2012 - 31 MAY 2013

The following information shows the breakdown of the enforcement activity. Each company has been allocated a number, so that the information remains confidential. The number that has been allocated to the company remains the same, and this will demonstrate whether companies are improving or whether they are continuing to fail to comply with the Regulations.

Key **A:** Verbal advice **C:** Formal notices
 B: Written advice **D:** Detention of food notices/Agreement to destroy food

| Stall | June 12 to Sept 12 | | | | Oct 12 to Jan 13 | | | | Feb 13 to May 13 | | | | TOTAL |
|--------------|--------------------|-----------|----------|-----------|------------------|-----------|----------|----------|------------------|-----------|----------|----------|-------------|
| | A | B | C | D | A | B | C | D | A | B | C | D | |
| 1 | | | | | 1 | | | | 12 | | | | 13 |
| 2 | 21 | 4 | | 6 | 17 | 12 | | | 26 | 6 | 1 | | 93 |
| 3 | 17 | 2 | | 2 | 2 | | | | 15 | | | | 38 |
| 4 | 2 | | | | 2 | | | | 6 | 2 | | | 12 |
| 5 | | | | 4 | 9 | | | | 7 | | | | 20 |
| 6 | | | | 2 | 2 | | | | 6 | | | | 10 |
| 7 | | | | | 1 | | | | 3 | | | 1 | 5 |
| 8 | 4 | | | 3 | | | | | 8 | | | | 15 |
| 9 | 10 | | | | | | | | 1 | | | | 11 |
| 10 | 1 | | | | 3 | | | | 8 | | | 1 | 13 |
| 11 | 29 | 3 | | 3 | 5 | | | | 5 | | | | 45 |
| 12 | 11 | | | | 4 | | | | 8 | | | | 23 |
| 13 | 1 | | | 2 | 14 | | | | 11 | | | | 28 |
| 14 | | | | | 16 | | | | 5 | | | | 21 |
| 15 | 1 | | | 2 | 5 | | | | 10 | | | | 18 |
| 16 | 1 | | | | 4 | | | | 17 | | | | 22 |
| 17 | 2 | | | 1 | 14 | | 1 | | 4 | | | | 22 |
| 18 | 6 | | | | | | | | 5 | | | | 11 |
| 19 | 4 | | | 1 | 11 | 1 | | | 10 | | | | 27 |
| 20 | 2 | | | | | | | | 2 | | | | 4 |
| 21 | 7 | | | | 4 | 2 | | | 9 | | | | 22 |
| 22 | 24 | 5 | | 1 | 3 | | | | 16 | | | | 49 |
| 23 | 14 | 1 | | | 9 | 3 | | | 24 | | | | 51 |
| 24 | 6 | | | | 28 | | | | 14 | | | | 48 |
| 25 | 3 | | | | 1 | | | | 3 | | | | 7 |
| 26 | | | | | 13 | | | | 10 | 1 | | | 24 |
| 27 | 13 | 1 | | 6 | 21 | | | | 5 | | | | 46 |
| 28 | 13 | | | | 8 | | | | 6 | | | | 27 |
| 29 | 2 | | | | 5 | | | | 9 | | | | 16 |
| 30 | | | | | 7 | | | | 2 | | | | 9 |
| 31 | 32 | | | 3 | 12 | 10 | | | 12 | 5 | | | 74 |
| 32 | 2 | | | 3 | 6 | | | | 6 | 2 | | | 19 |
| 33 | 1 | | | 2 | | | | | 11 | | | | 14 |
| 34 | 27 | 2 | | 3 | 8 | 4 | | | 22 | 4 | | | 70 |
| 35 | 2 | | | | 3 | | | | 10 | | | | 15 |
| 36 | 5 | | | | 22 | 1 | | | 11 | | | | 39 |
| 37 | 7 | | | | 14 | | | | 22 | 2 | | | 45 |
| 38 | 9 | | | 2 | 24 | 6 | | 1 | 23 | | | | 65 |
| 39 | 10 | | | | 1 | | | | 11 | 2 | | | 24 |
| 40 | 10 | | | | 6 | | | | 7 | | | | 23 |
| 41 | 3 | | | 1 | 2 | | | | 11 | | | | 17 |
| 42 | 8 | | | 3 | 3 | | | | 1 | | | | 15 |
| 43 | 6 | | | | 1 | | | | 6 | 2 | | | 15 |
| 44 | | | | | | | | | | | | | 0 |
| 45 | | | | | | | | | | | | | 0 |
| 46 | | | | | | | | | | | | | 0 |
| TOTAL | 316 | 18 | 0 | 50 | 311 | 39 | 1 | 1 | 420 | 26 | 1 | 2 | 1185 |

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Agenda Item 10

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
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Agenda Item 11

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